



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, APRIL 27, 2021

Minutes of the Policy Committee Meeting held virtually on Tuesday, April 26, 2021 at 4:30 p.m.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Prince.

1. **Opening Prayer**

The meeting was opened with a prayer by Trustee Huibers.

2. **Attendance**

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Larry Huibers	✓			

Trustees:

Kathy Burtnik

Staff:

Camillo Cipriano, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. **Approval of Agenda**

Moved by Trustee Burkholder

THAT the April 27, 2021 Policy Committee Agenda be approved, as presented.

APPROVED

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of March 23, 2021**

Moved by Trustee Huibers

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of March 23, 2021, as presented.

APPROVED

6. **Governance Policies**

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO MAY COMMITTEE OF THE WHOLE MEETING

6.1 **Board By-Laws Policy (100.1)**

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Board By-Laws Policy (100.1) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Page 11 – Section 14 – add “*All public meetings will be recorded and accessible to the public. All in-camera meetings will also be recorded but not accessible to the public unless challenged by the Ombudsman*”
- Page 13 – add “*Land Acknowledgement*” to the Routine Matters of the Board Meeting

Moved by Trustee Huibers

THAT the Policy Committee recommend to the May Committee of the Whole Meeting to approve the revisions to the Board By-Laws Policy (100.1), as amended.

APPROVED

6.2 **Occupational Health and Safety Policy (201.6)**

Director Cipriano, on behalf of Superintendent Rocca, presented feedback received from the vetting process and highlighted recommended amendments to the Occupational Health and Safety Policy (201.6) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the May Committee of the Whole Meeting to approve the revisions to the Occupational Health and Safety Policy (201.6), as presented.

APPROVED

6.3 Student Exclusion From School or Class Policy (NEW)

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Student Exclusion From School or Class Policy (NEW) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Huibers

THAT the Policy Committee recommend to the May Committee of the Whole Meeting to approve the revisions to the Student Exclusion From School or Class Policy (NEW), as presented.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

6.4 Pupil Accommodation Review Policy (701.2)

Director Cipriano noted the Pupil Accommodation Review Policy (701.2) has been deferred to a later date.

6.5 Trustee Code of Conduct Policy (100.12)

Director Cipriano, presented the Trustee Code of Conduct Policy (100.12).

The Policy Committee suggested the following amendments:

- Page 7 – add “*The findings of the external investigation report shall be added to the minutes of the public portion of the meeting where the decision was made*”

The Policy Committee requested that the Trustee Code of Conduct Policy (100.12), be vetted from April 28, 2021 to May 19, 2021 with a recommended deadline for presentation to the Policy Committee in September, for consideration to the Committee of the Whole and Board in October.

INFORMATION

6.6 Governance Policies Currently Being Vetted

- Nil

6.7 Governance Policy Review 2020-2021 Schedule

Director Cipriano presented the Governance Policy Review 2020-2021 Schedule.

7. Date of Next Meeting

May 25, 2021 at 5:30 p.m.

8. Adjournment

The meeting adjourned at 5:59 p.m.